

PLYMOUTH COUNTY COMMISSIONERS
MEETING

April 25, 2013

A regular meeting of the Plymouth County Commissioners was called to order at 5:30 p.m. at the Commissioner's Office, 11 South Russell Street, Plymouth, MA Present were Chairman Daniel A. Pallotta, Commissioner Sandra M. Wright and Commissioner Gregory M. Hanley. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were County Administrator Brian McDonald, Register of Deeds John Buckley, Treasurer Thomas O'Brien, Deputy Treasurer Jeff Welch, Building Superintendent Doug Wedge, Plymouth County Advisory Board Chairman Ellen Allen, 4-H Educator Valerie Schell, Cooperative Extension Board Chairman John Burnett and Executive Assistant Nancy O'Rourke.

ACCEPT PAYROLL AND/OR VENDOR VOUCHERS

Commissioner Wright made a motion to accept Payroll and/or Vendor Vouchers. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

PERSONNEL

Maintenance Department

Emergency Temporary (90 day) Employment

David McMeekin, Custodian, JG 1-1, \$14.20 per hour

Commissioner Hanley made a motion to accept the aforementioned personnel actions.

Commissioner Wright seconded.

Vote: The motion passed unanimously.

OLD BUSINESS

Meeting Minutes-April 11, 2013

Chairman Pallotta requested the approval of the minutes be tabled to the end of the meeting.

Update-Legislative Hearings

Treasurer O'Brien gave an update on the status of the pending county legislature.

NEW BUSINESS

IFB-Microfilm Writer for Registry of Deeds

Commissioner Wright made a motion to approve the Invitation for Bids for a Microfilm Writer for the Registry of Deeds. Chairman Pallotta seconded.
Vote: The motion passed unanimously.

DEPARTMENT HEAD REPORTS

Superintendent of Buildings-

Mr. Wedge briefed the Commissioners on the status of comp time for the maintenance employees and their attempts to use as much as possible. The Commissioners requested this issue be on the next agenda for further discussion.

ADMINISTRATOR'S REPORT

Update-County Website

Commissioner Hanley made a motion to allow the County Website Working Group the authority to sign a contract with BayNet Web Services to provide the county website. Commissioner Wright seconded.
Vote: The motion passed unanimously.

MOU-Bridgewater State University

After Attorney Gildea reviewed the document and gave his approval Commissioner Hanley made a motion to give authorization to County Administrator Brian McDonald to sign the MOU between Bridgewater State University and Plymouth County for a project on waste management to be conducted by two graduate students. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Update-GASB 34

Commissioner Hanley made a motion to allow Mr. McDonald to sign an agreement with Pioneer Consulting Group Inc. of Harwich MA to assist the County of Plymouth with updates for the fixed asset accounting system through FY 2006 for the fee of \$4,750.00. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Update-GASB 45

Commissioner Hanley made a motion to authorize Mr. McDonald to contract with a consultant to fulfill GASB 45 requirements with a cap of \$7,500.00. Commissioner Wright seconded for discussion to amend the amount of the cap to \$10,000.00.

Vote: The motion passed unanimously.

Budget FY 2014

After a brief discussion and review of the draft FY 2014 budget, Commissioner Hanley made a motion to approve the draft budget and forward along to the Advisory Board for approval. Commissioner Wright seconded.

Vote: The motion passed unanimously.

The Commissioners next meeting is tentatively scheduled for Thursday, May 9, 2013 in Brockton.

At 6:25 p.m. the meeting adjourned.

Respectfully submitted,
Nancy O'Rourke
Executive Assistant