

PLYMOUTH COUNTY COMMISSIONERS
MEETING

December 17, 2015

A regular meeting of the Plymouth County Commissioners was called to order at 5:35 p.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Commissioner Sandra M. Wright and Commissioner Gregory M. Hanley. Chairman Pallotta was unable to attend the meeting. Commissioner Wright served as Chairman. Commissioner Wright called for the Pledge of Allegiance.

Also, in attendance were Treasurer Thomas O'Brien, Deputy Treasurer Jeff Welch, Register of Deeds John Buckley, Assistant Register of Deeds Tim White, 4-H Director Molly Lipper, County Attorney Meghan Bridges, County Administrator Frank Basler, and Executive Assistant Nancy O'Rourke.

Meeting Minutes–November 19, 2015

Commissioner Hanley requested the approval of the meeting minutes be tabled to the next meeting due to Chairman Pallotta's absence. Commissioner Wright concurred.

Vote–Vendor Vouchers

Commissioner Hanley made a motion for approval of vendor vouchers as recommended by the Treasurer. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Vote–Payroll

Commissioner Hanley made a motion to accept and approve payroll as recommended by the Treasurer. Commissioner Wright seconded.

Vote: The motion passed unanimously.

County Personnel Status Forms

County Administrator Basler presented the Commissioners with personnel status forms for:
Registry of Deeds:

Retirement

Veronica Young, Land Records Assistant

Re-call to fill vacant position

Franklin Macdonald, Land Records Assistant, JG 7-5

Step Increase

Jaclyn O'Leary, JG 17-2

Commissioner Hanley made a motion to approve the aforementioned personnel status forms. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Vote-Sick Leave Buy Back-Veronica Young

Commissioner Hanley made a motion to order the County Treasurer to pay Veronica Young, 19 Longwood Circle, Kingston, MA, 02364, the sum of One Thousand, Eighty Nine dollars and Sixty Nine cents (\$1,089.69) to be paid from the Plymouth County FY 2016 Budget, as said Veronica Young retired from the position of Land Records Assistant at the Plymouth County Registry of Deeds, on November 13, 2015 with 318.25 hours to her sick leave credit. The amount of sick leave buy back is 20% or 63.65 hours at the rate of compensation of \$17.12 per hour.

Commissioner Wright seconded.

Vote: The motion passed unanimously.

Vote-Plymouth County Fuel Oil Bid

Commissioner Hanley made a motion to award the bid for the purchase of #2 Fuel Oil for the County of Plymouth and various political sub-divisions thereof for the period from December 1, 2015 to November 30, 2016, to the following:

Williams Energy
39 Adams Street
Braintree, MA 02185

Peterson Oil Service
75 Crescent Street
Worcester, MA 01605

Commissioner Wright seconded.

Vote: The motion passed unanimously.

Contract-Fuel Oil-Plymouth County

Commissioner Hanley made a motion to move forward with the contract to furnish fuel oil to county buildings with Williams Energy pursuant to the bid results of the Plymouth County Fuel Oil Bid. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Vote-Award Snow Plow and Sanding Bid

Commissioner Hanley made a motion to award the bid for snow plowing and sanding county buildings and to authorize the County Administrator to enter into contracts with the following:

Lawcewicz Homes
23 Lawton Avenue
Brockton, MA 02302

- Brockton Superior Courthouse
- District Attorney's Office, Brockton
- Registry of Deeds, Brockton

McDuffy & Son
30 Fearing Hill Road
Wareham, MA 02571

- Wareham District Courthouse
- Registry of Deeds, Plymouth County
- County of Plymouth Administration Building, Plymouth County

Hub Construction & Maintenance Co.
P.O. Box 421
Hingham, MA 02045

- Hingham District Courthouse

Commissioner Wright seconded.
Vote: The motion passed unanimously.

Hiring Sub-Committee Registry Liaison

Commissioner Wright made a motion to rescind the appointment of Chairman Pallotta to the Hiring Sub-Committee for the Registry of Deeds. Commissioner Hanley seconded.
Vote: The motion passed unanimously.

Interviewing and Hiring of JG-1 and JG-2 positions for Custodial Union

Commissioner Hanley requested the discussion on hiring temporary and permanent custodians be tabled to the next meeting to allow Chairman Pallotta to participate in the discussion. Commissioner Wright concurred.

Plymouth County Fire Mutual Aid Communications Dispatch Feasibility Study

Commissioner Hanley made a motion to have the county move forward with administering of an RFP for a feasibility study on behalf of the Plymouth County Fire Chief's Association. The Fire Chief's Association will fund the advertising and any other costs associated with the RFP process. Commissioner Wright seconded.
Vote: The motion passed unanimously.

Lease-DA's Office-32 Belmont Street, Brockton

County Administrator Frank Basler briefed the Commissioners on the status of the expired lease between the county and the district attorney's office. Administrator Basler has been negotiating terms of the lease with an increase in rent but has not been successful given the time frame that has elapsed this fiscal year. The Administrator will seek a rent increase when negotiating the 2017 lease. Commissioner Hanley made a motion to allow Administrator Basler to enter into an agreement to extend the lease for FY 2016 at the current rate. Commissioner Wright seconded.
Vote: The motion passed unanimously.

Lease–Congressman Lynch’s Office–155 West Elm Street, Brockton

Commissioner Hanley made a motion to authorize Administrator Basler to enter into a lease agreement to extend the lease with Congressman Lynch for the space he utilizes at 155 West Elm Street, Brockton. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Power Management Electricity and Natural Gas Contract

Administrator Basler briefed the Commissioners on meetings held with Kevin Kelly and his team from Power Management to secure favorable rates for the County electricity and natural gas. David Cohen from Power Management appeared before the board to inform the Commissioners that the last two years, the County has locked a very favorable rate as we bought in near the bottom of the market. We are currently at 8.8 cents per KW and \$7.78 per Dth. Mr. Cohen recommends the County lock in for a two year period and rates would stay very low at 9.03 cents per KW and \$6.365 per Dth for gas. Potential projected savings is \$36,000 per year compared to the public utility. Commissioner Hanley made a motion to enter into a 2 year agreement as recommended by the consultant Power Management and to authorize Administrator Basler to sign the agreement. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Administrator’s Report

Signatures on election congratulatory letter

Administrator Basler presented the Commissioners with a congratulatory letter for The Honorable Anne M. Beauregard, a recently elected member of the Brockton City Council.

Cooperative Extension/4–H Update

Administrator Basler presented letters for the Commissioners signatures to be sent to various Boards of Selectmen in towns with newly formed 4–H clubs. Letters will be sent to the towns of Hanover, Middleborough, Norwell, Hingham, Rochester and Scituate.

4–H Director Molly Lipper briefed the Commissioners on upcoming events being held. Awards night will be held January 22, 2016 and The Winter Workshop will be held February 6, 2016 at the Silver Lake Middle School.

Ms. Lipper also informed the Board that over 200 lbs. of food was delivered to the South Shore Community Action for the annual 4–H food drive conducted before Thanksgiving. Commissioner Hanley gave kudos to Ms. Lipper and 4–H Educator Valerie Schell for their continued hard work and dedication to making the 4–H program a success for Plymouth County.

Vehicle bid sales update

Administrator Basler briefed the Commissioners on the current sales figures for the vehicle bid. November sales totaled \$2.5MM netting \$18,728.48 in management fees for the County and an additional \$19,800 in annual membership dues.

Recycling Solutions Update

Administrator Basler briefed the Commissioners on Michael Mowbray’s continuing work with the transfer station permit change. Mr. Basler is working with Mr. Mowbray on a task list and schedule for the project.

Solid Waste Contracts

The County currently has three different services and a recycling service all charging different prices. Administrator Basler will be moving forward with a bid for solid waste contracts and recycling to secure better pricing in January.

Judge Bradley Swearing In at Hingham Courthouse–Friday, December 18, 2015

Administrator Basler and Treasurer O'Brien will be attending the swearing in of Judge Heather Bradley at the Hingham District Courthouse.

Next Meeting:

The Commissioners next meeting will be a statutory meeting held Tuesday, January 5, 2016 in the Commissioners' Hearing Room, 44 Obery Street, Plymouth, MA

Executive Session

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose of discussing the consideration of the purchase, exchange or lease of real property– “Wood Lot” shown on Assessors Map as Lot 54, Plymouth, MA, and strategy with respect to collective bargaining with SEIU and OPEIU, the Board voted to enter into Executive Session and to not return to open public session at 6:40 p.m. Commissioner Wright called the roll: Commissioner Hanley–Yes. Commissioner Wright–Yes.

At 8:00 p.m. the meeting adjourned.

Respectfully submitted,
Nancy O'Rourke
Executive Assistant