

PLYMOUTH COUNTY COMMISSIONERS
MEETING

September 24, 2020

A regular meeting of the Plymouth County Commissioners was called to order at 8:07 a.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, Commissioner Sandra Wright and Commissioner Gregory M. Hanley. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were Register of Deeds John Buckley, Treasurer Thomas O'Brien, Deputy Treasurer Jeff Welch, 4-H Director Molly Lipper, 4-H Educator Valerie Schell, County Administrator Frank Basler and Executive Assistant Nancy O'Rourke.

Vote Meeting Minutes – August 25, 2020 and September 15, 2020

Commissioner Wright made a motion to approve the meeting minutes of August 25, 2020 and September 15, 2020. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote to accept and approve CPS Forms:

Maureen Roche–FFCRA approval–Paid family and medical leave #5

Commissioner Wright made a motion to accept and approve the personnel status form listed. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote to accept and approve payroll voucher

Commissioner Wright made a motion to approve payroll voucher as recommended by the Treasurer. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote to accept and approve vendor vouchers

Commissioner Wright made a motion to approve vendor vouchers as recommended by the Treasurer. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Acceptance of FY 19 Financial Audit

Commissioner Wright made a motion to accept the FY 19 County of Plymouth Financial Audit. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Wareham District Courthouse chiller update and conf call with Shekar Chandrashekar

Shekar Chandrashekar of Shekar & Associates joined the board via conference call to give an update and answer some questions on issues concerning the controls and maintenance for the updated chiller installed at the Wareham District Courthouse. The chiller is working fine and once the punch list is completed the warranty period will begin.

CARES Act: update and possible votes

Commissioner Wright made a motion to authorize hiring a temporary contract employee to assist with accounting and support for CARES Act applications. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

CARES Act: distribution votes

Commissioner Wright made a motion to approve reimbursements in the amount of \$31,439.54 to the Town of Scituate. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Wright made a motion to approve reimbursements in the amount of \$22,002.03 to the Town of Scituate. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Wright made a motion to approve reimbursements in the amount of \$46,863.41 to the Town of Scituate. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Wright made a motion to approve reimbursements in the amount of \$84,337.48 to the Town of East Bridgewater. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Wright made a motion to approve reimbursements in the amount of \$97,124.06 to the Town of Kingston. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Wright made a motion to approve reimbursements in the amount of \$89,904.54 to the Town of Duxbury. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Wright made a motion to approve reimbursements in the amount of \$34,280.75 to the Town of Hanson. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Wright made a motion to approve reimbursements in the amount of \$105,278.86 to the Town of Hanover. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Wright made a motion to approve a vendor voucher for \$29,936.25 to Eric Kinsharf, CPA for administrative support of Plymouth County CARES Act. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Wright made a motion to approve a vendor voucher for \$4,615.00 to Murphy, Hesse, Toomey & Lehane for legal support of Plymouth County CARES Act. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Treasurer O'Brien reports currently 97 applications have been received for reimbursement and approximately 46 have been processed. The current total reimbursed is \$5,577,058.30.

Administrator's Report

Mayflower Compact proclamation

Administrator Basler has prepared a draft of the proclamation requested by the San Diego Colony Society of Mayflower Descendants commemorating the 400th anniversary of the signing of the Mayflower Compact. Deputy Treasurer Welch is currently reviewing, and the document will be available for the Commissioner's signatures at the next meeting.

Brockton Armory update

Administrator Basler briefed the board on the recent tour of the buildings and has had discussions with Mayor Sullivan and CFO Troy Clarkson regarding a collaborative use of the property. Commissioner Hanley has been in touch with several non-profit groups discussing the formation of an inter-municipal partnership. Chairman Pallotta made a motion to support the continuation of the process with all formal agreements being reviewed beforehand. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Byrne Grant roles and vote

Administrator Basler briefed the board on recent changes to the federal platform for Byrne Grant applications.

Chairman Pallotta made a motion to appoint the following roles filled by county employees for the administration and execution of the Department of Justice JAG Byrne Grant Programs beginning today and until revocation:

Entity Administrator-Francis Basler, County Administrator
Authorized Representative-Thomas O'Brien, County Treasurer
Grant Award Administrator-Francis Basler, County Administrator
Financial Manager-Francis Basler, County Administrator
Application Submitter-Francis Basler, County Administrator
Commissioner Wright seconded.

Vote: The motion passed unanimously.

Administrator Basler also reported the FY 20 Byrne Grant was recently approved.

New Business

Administrator Basler briefed the board on recent information received regarding the sale of 35 acres of private land located adjacent to the County woodlot to the Town of Plymouth.

The Town of Mattapoisett will be utilizing the County Dredge for a project at the town harbor.

Draft signage was received from the Wildlands Trust for the Commissioner's approval for the Indian Head River Loop Trail located in the towns of Pembroke, Hanover and Hanson.

4-H Director Molly Lipper and 4-H Educator Valerie Schell requested input from the board on the naming of the Greenhouse located on the County Farm. The Commissioner's voted for their top three choices and agreed to have the student members of the Farm subcommittee choose the name.

The next meeting will be held Thursday, October 1, 2020 at 6:00 p.m.

At 8:55 a.m. the meeting adjourned.

Documents and/or exhibits

- Meeting Minutes–August 25, 2020 and September 15, 2020
- Draft signs–Indian Head Rail Trail
- Vote–Byrne Grant Roles
- Representation Letter FY 19 Audit–Melanson Heath
- Annual Financial Statements–FY 19

Respectfully submitted,
Nancy O'Rourke
Executive Assistant