

PLYMOUTH COUNTY COMMISSIONERS

MEETING

August 10, 2018

A regular meeting of the Plymouth County Commissioners was called to order at 8:30 a.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, Commissioner Sandra M. Wright and Commissioner Gregory M. Hanley. Chairman Pallotta called for the Pledge of Allegiance. Also, in attendance were Treasurer Thomas O'Brien, Register of Deeds John Buckley, County Administrator Frank Basler, Superintendent of Buildings Doug Wedge, Deputy Treasurer Jeff Welch, and Executive Assistant Nancy O'Rourke.

**Meeting Minutes –July 26, 2018**

Commissioner Wright made a motion to table the Meeting Minutes of July 26, 2018.

Commissioner Hanley seconded.

Vote: The motion passed unanimously

**County Personnel Status Forms**

County Administrator Basler presented the Commissioners with personnel status forms for:

Step Increase

Blake Dinius–anniversary step to 20–2; Helen Homsey–anniversary step to 13–2; Jacelyn Rhoads–anniversary step to 13–2

Resignation

Evelyn Golden

The Commissioners approved the CPS forms at their meeting on July 26, 2018 and only signatures were required at this meeting.

**Vote–Sick Leave Buy Back–Susan Wood**

Commissioner Hanley made a motion that the County Treasurer pay to Susan Wood the sum of Ten Thousand, Five Hundred, Thirty–Seven Dollars and Eighty–Four Cents (\$10,537.84) to be paid from the Plymouth County FY19 Budget. As said Susan Wood retired from the position of Assistant Department Head Index–Comparer at the Plymouth County Registry of Deeds, on July 31, 2018 with 1,818.75 hours to her sick leave credit. The amount of sick leave buyback is 20% or 363.75 hours at the rate of compensation of \$28.97 per hour.

Commissioner Wright seconded.

Vote: The motion passed unanimously.

**Vote–Vendor Vouchers**

Commissioner Hanley made a motion to approve vendor vouchers as recommended by the Treasurer. Commissioner Wright seconded.

Vote: The motion passed unanimously.

### **Vote-Payroll**

Commissioner Hanley made a motion to accept and approve payroll as recommended by the Treasurer. Commissioner Wright seconded.

Vote: The motion passed unanimously.

### **County Tax Warrants & Vote**

In accordance with Chapter 35, Section 31 of M.G.L., Chairman Pallotta made a motion that the Commissioners authorize and establish the annual County Tax to Plymouth County communities as detailed on the vote. Chairman Pallotta read the vote into public record. Commissioner Wright seconded.

Vote: The motion passed unanimously. The Commissioners signed each of the assessments for the Plymouth County member towns and the City of Brockton.

### **Vote-32 Belmont St., Brockton, MA renovations**

Commissioner Hanley made a motion that the County accept the bid of Page Building Construction Company, 135 Old Page Street, Suite #4, Stoughton, MA for the remodel of 32 Belmont Street, Brockton, MA including demolition, build out, façade work, electrical and HVAC. Page Building Construction Company submitted a responsive and responsible bid for the lowest price of Five Hundred Six Thousand, Five Hundred Thirty Dollars (\$506,530.00). Commissioner Wright seconded.

Vote: The motion passed unanimously.

### **“Wood Lot” Use Committee update**

Chairman Pallotta reported a successful first meeting of the “Wood Lot” Use Committee held at the Hanover Town Hall last Wednesday, August 1, 2018. Administrator Basler met with Brad Cushing of Kingstown Corporation and recommends the County request a \$15,000 Performance Bond for the removal of sand and gravel. The Town of Plymouth currently has a \$10,000 Performance Bond in the case that all requirements are not fulfilled.

Commissioner Hanley made a motion to adopt the recommendations of the Administrator to request a \$15,000 Performance Bond from Kingstown Corporation. Commissioner Wright seconded.

Vote: The motion passed unanimously.

### **Register’s Report**

Register Buckley reports the recording fees are slightly less for this fiscal year and the current technology project has transcribed over 50,000 books with only 50 more left to complete. Register Buckley expressed his appreciation for new custodian Steve Morris and the great job he did cleaning the carpets on the second floor of the building.

### **House Bill 4000 Update**

Treasurer O’Brien briefed the Commissioners on the status of HB4000 and hopes it may have a chance of being included in a supplemental budget. He recommends the Commissioners propose a meeting of all County representatives for the fall. Chairman Pallotta requested Commissioner Hanley request a meeting of the County Commissioners Association.

## **Treasurer's Report**

Treasurer O'Brien presented current budget and revenue figures to the Board. PCOT continues to do well and the Treasurer predicts it will be fully funded by 2029. The Treasurer reports PARS (Public Agency Retirement Services) emails a newsletter three times a month to 341 governmental entities with the status of PCOT.

## **Administrator's Report:**

### **Maintenance Update**

Administrator Basler gave an update on the mandatory maintenance staff lunch meeting Wednesday, August 22, 2018 at the Monponsett Inn in Halifax, MA. After a meeting with the Chairman and the new Director of Facilities Management of the Office of Court Management, Gualter Almeida, regarding outsourcing and the concerns with the cleanliness of the courthouses, the Chairman is recommending a consultant with industry background review the current schedules and practices of the custodians and present a plan to the Trial Court. Administrator Basler presented a proposal from MCS-Marathon Collaborative Solutions to the board to provide a scheduling/service guideline for the Hingham and Wareham District Courthouses. Commissioner Wright recused herself due to a business relationship with the proposed consultant. The board feels the Brockton Superior Courthouse should be part of the proposal and the report should contain an historical narrative and labor analysis. Commissioner Hanley made a motion to approve the hiring of the consultant subject to administrative changes as recommend by the board. Chairman Pallotta seconded. Vote: Chairman Pallotta-Yes. Commissioner Hanley-Yes. Commissioner Wright-Recused.

### **Plymouth North High School Parking Agreement**

Administrator Basler presented a request to extend the agreement that allows the Plymouth North High School students to utilize the parking lot at the County Administration building. Commissioner Hanley made a motion authorizing the Chairman sign the agreement on the boards behalf. Commissioner Wright seconded. Vote: The motion passed unanimously.

### **New Business**

Commissioner Hanley requested permission from the board to participate in a panel of governmental officials to resurrect discussion on the proposed gun range located at the Plymouth County Correctional Facility. Recently approved legislation on gun education has prompted discussion on the gun range.

Chairman Pallotta recognized a member of the audience and a request was made for copies of the Executive Session Minutes of May 31, 2018 and July 26, 2018. Chairman Pallotta explained those minutes have not been reviewed and approved.

At 9:30 a.m. the meeting adjourned.

### **Documents and/or exhibits**

Proposal-MCS Marathon Collaborative Solutions

Financing spreadsheet-remodel for 32 Belmont St., Brockton, MA

Courthouse Rent Report-FY 2017  
PERAC Annual Report 2017  
Email re: Kingstown Corporation Performance Bond  
from Meg Sheehan to Frank Basler  
Vote-Sick Leave Buy Back-Susan Wood  
Vote and Warrants-County Tax Assessments FY 2019

Respectfully submitted,  
Nancy O'Rourke  
Executive Assistant