

PLYMOUTH COUNTY COMMISSIONERS  
MEETING

June 19, 2014

A regular meeting of the Plymouth County Commissioners was called to order at 6:00 p.m. at the Kingston Town House, 26 Evergreen Street, Kingston, MA. Present were Chairman Daniel A. Pallotta, Commissioner Gregory M. Hanley and Commissioner Sandra Wright. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were Treasurer Thomas O'Brien, Deputy Treasurer Jeff Welch, Register of Deeds John Buckley, Assistant Register of Deeds Timothy White, Chief Executive Assistant Marilyn Marvill, County Administrator Brian McDonald, Superintendent of Buildings Doug Wedge, Cooperative Extension 4-H Educator Molly Lipper, and Executive Assistant Nancy O'Rourke.

ACCEPT PAYROLL AND/OR VENDOR VOUCHERS

Commissioner Hanley made a motion to authorize the signing of Payroll and approval of vendor vouchers as recommended by the Treasurer.

Commissioner Wright seconded.

Vote: The motion passed unanimously.

PERSONNEL: Acknowledge receipt of the following Personnel actions:

Registry of Deeds:

Step Increases

Veronica Young, Land Records Asst., JG 7-8 \$16.62/hr. to JG 7-9 \$17.12/hr.

Elizabeth Sheibley-Goldrosen, Bookkeeper/Clerical, JG 15-8 \$23.51/hr. to JG 15-9 \$24.22/hr.

Retirement:

Dennis M. Bates, Recorder, JG 10-9, \$19.11/hr.

Commissioners Office:

Step Increases

Tammy J. Correa, Human Resource Admin., JG 24-4 \$30.53/hr. to JG 24-5 \$32.94/hr.

Maintenance Department

Step Increases

Carlota Krikorian, Asst, Bldg. Custodian, JG 2-1 \$15.52/hr. to JG 2-2 \$ 15.86/hr.

Avelino Teixeira, Asst, bldg. Custodian, JG 2-1 \$15.52/hr. to JG 2-2 \$15.86/hr.

Jason Pinkham, Custodian, JG 1-1 \$14.20/hr. to JG 2-1 \$15.52/hr.

Treasurers Office:

Step Increases

Cheryl Enegess, Admin. Asst/Payroll Clerk, JG 20-6 \$27.38/hr. to JG 20-7 \$29.44/hr.

Mary Dundas, Comptroller, JG 26-6 \$35.61/hr. to JG 26-7 \$36.72/hr.

Judith Scott, Acct. Pay/Parking Supv, JG 26-5 \$34.50/hr. to JG 26-6 \$37.22/hr.

Mildred Yuscavitch, Data Entry Operator, JG 15-4 \$20.59/hr. to JG 15-5 \$22.11/hr.

Salary Increase

Jeffrey Welch, Deputy Treasurer, Ungraded \$60,000/yr. to Ungraded \$64,000/yr.

Mayflower Municipal Health Group:

Step Increase

Sheila Avery, Insurance Group Administrator, JG 24-4 \$30.53/hr. to JG 24-5 \$32.94/hr.

Reclassification

Kelly Morse Perez, Insurance Group Coordinator, JG 14-6 \$21.17/hr. to Insurance Benefits Coordinator JG 18-4 \$24.73/hr.

Cooperative Extension Service:

Reclassification

Molly Lipper, 4-H Educator, JG 20-8 \$28.94/hr. to 4-H Director/Educator, Ungraded \$65,000/yr.

Commissioner Hanley made a motion to accept the aforementioned personnel actions. Commissioner Wright seconded.

Vote: The motion passed unanimously.

OLD BUSINESS

Discussion-Vault-Registry of Deeds

Register of Deeds Buckley presented copies of plans for the vault to be constructed at 50 Obery Street, Plymouth, MA to the Commissioners. The estimated time for completion is late October.

Discussion of Trash initiative and possible vote

Commissioner Hanley made a motion to have the review committee negotiate an agreement with Recycling, Inc. for the public/private partnership to operate the Transfer Station at South Street.

Commissioner Wright seconded.

Vote: The motion passed unanimously.

## NEW BUSINESS

### Vote-Roof Replacement Bid

County Administrator Brian McDonald presented a memorandum regarding a potential challenge to the bid award due to the fact the low bidder did not submit items g and h of the construction schedule:

- g. Construction Schedule-designated starting date, work sequence, number of workdays and completion date.
- h. List of materials and manufacturer.

Mr. McDonald contacted Assistant Attorney General Debbie Anderson and she indicated these two items were not “statutory” requirements, but local requirements and as such could be waived. The Commission should first vote to waive the requirement of items g and h as being “Required Submissions with Bids” page 5, section 12. The Commission can then vote to award the bid to the low bidder.

Commissioner Hanley made a motion to waive the requirement of items g and h as being “Required Submissions with Bids”. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Hanley made a motion the County award the bid for the Roof Replacement at 44 Obery Street, Plymouth, MA to **One Way Painting and Roofing, Inc. 44 Springvale Avenue, Lynn, MA** for the low bid price of One Hundred Four Thousand, (\$104,000) with the Alternate One Contract Amount of Four Thousand, (\$4,000). Commissioner Wright seconded.

Vote: The motion passed unanimously.

## DEPARTMENT HEAD REPORTS

### Plymouth County Treasurer Thomas O’Brien

Treasurer O’Brien presented a contract for the Chairman to sign for a \$500,000 regional services grant from the Commonwealth of MA.

Commissioner Hanley made a motion to authorize Chairman Pallotta to sign the contract. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Treasurer O’Brien presented a vote to credit prior service to Deputy Treasurer Jeffrey Welch for the purposes of calculating vacation leave.

**Vote-Vacation credit**

Commissioner Wright made a motion to vote in accordance with the Plymouth County Personnel Board Rules and Regulations, Section C, Employee Benefits, Vacation Leave Rule 1 to credit Jeffrey M. Welch with prior county service of 5.75 years for the purposes of calculating vacation leave under Rule 2, effective July 1, 2014, any provision under the Plymouth County Personnel Board Rules and Regulations to the contrary notwithstanding. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

At 6:30 p.m. the meeting adjourned.

Respectfully submitted,  
Nancy O'Rourke  
Executive Assistant