

PLYMOUTH COUNTY COMMISSIONERS
MEETING

June 5, 2014

A regular meeting of the Plymouth County Commissioners was called to order at 5:30 p.m. at the County Commissioner's Office, 11 South Russell Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, and Commissioner Gregory M. Hanley and Commissioner Sandra Wright. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were Treasurer Thomas O'Brien, Deputy Treasurer Jeff Welch, Register of Deeds John Buckley, County Attorney Mark Gildea, County Administrator Brian McDonald, Superintendent of Buildings Doug Wedge, Cooperative Extension 4-H Educator Molly Lipper, and Executive Assistant Nancy O'Rourke.

ACCEPT PAYROLL AND/OR VENDOR VOUCHERS

Commissioner Wright made a motion to authorize the signing of Payroll and approval of vendor vouchers as recommended by the Treasurer.

Commissioner Hanley seconded.

Vote: The motion passed unanimously.

PERSONNEL: Acknowledge receipt of the following Personnel actions:
Registry of Deeds

Retirement

Carleton D. Churbuck, Asst. Archive Coordinator, JG 13-9,
\$21.70/hr.

Maintenance Department

FMLA Approval

James Jasmin, Senior Building Custodian

Commissioner Wright made a motion to accept the aforementioned personnel actions. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

OLD BUSINESS

Meeting Minutes-May 22, 2014

Executive Session Minutes-May 22, 2014

Commissioner Hanley made a motion to accept the Meeting Minutes and Executive Session Minutes of May 22, 2014. Chairman Pallotta seconded.

Vote: Chairman Pallotta-Yes, Commissioner Hanley-Yes, Commissioner Wright-Abstain

Vacation carryover

Commissioner Hanley made a motion in accordance with the Plymouth County Personnel Board Rules and Regulations, Section C, Employee Benefits, Vacation Leave, Rule #3, Article VI of the Collective Bargaining Agreement between SEIU, Local 888 Custodial, Article 6, SEIU Local 888 Clerical and OPEIU Local 6, AFL-CIO and the Plymouth County Commissioners, the following employees request vacation credits be carried into fiscal year 2015:

Maintenance Department

Alcides DeVeiga 80 hours
Thomas Jones 80 hours
Douglas Wedge 80 hours
Dave Moran 80 hours
Michael Wholey 80 hours
Christopher Kelly 80 hours

Commissioners Office

Tammy Correa 74 hours
Sally Russell 80 hours

Cooperative Extension Service

Molly Lipper 24 hours

Registry of Deeds

Barbara Bardon 40 hours
Diane Bennett 40 hours
Carleton Churbuck 80 hours
Carol Costello 16 hours
Chris Grasso 24 hours
Heidi Harkins 64 hours
Jacqueline O'Leary 48 hours
Lynn Reynolds 80 hours
Karen Santos 16 hours
Veronica Young 40 hours

Treasurers Office

Cheryl Enegess 80 hours
Judith Scott 80 hours
Mary Dundas 8.75 hours

Parking Department

Jean Wallen 80 hours
Milly Yuscavitch 80 hours

Mayflower Mun. Health Group

Sheila Avery 40 hours
Kelly Morse Perez 40 hours

Dennis Bates 80 hours
Patricia Carroll 40 hours
Gina Clark 56 hours
Victoria Gadles 40 hours
Lorna Green 56 hours
Franklin Macdonald 40 hours
Kari Poudrier 16 hours
Christine Richards 80 hours
Gregory White 80 hours
John Zigouras 24 hours

Commissioner Wright seconded.

Vote: The motion passed unanimously.

Superintendent of Buildings Wedge requested the Commissioners make an exception to the Personnel Board Rules and allow an employee with 2 weeks of vacation to carry those 2 weeks over to FY 2015 to allow the employee a total of 4 weeks to travel overseas to visit family. Commissioner Hanley made a motion to allow the carryover of 2 weeks vacation for Avelino Texeira to FY 2015. Commissioner Wright seconded. Vote: The motion passed unanimously.

Siemens IGA

Commissioner Hanley made a motion to allow the Chairman to enter into negotiations with Siemens and bring the proposal back to the board. Commissioner Wright seconded. Vote: The motion passed unanimously.

NEW BUSINESS

Transfer Station Interview

Commissioner Hanley requested a committee review the proposal and report back to the board at the next meeting with their findings. Commissioner Hanley invited Troy Clarkson, Hanover Town Manager and Rosemary Nolan from the Town of Braintree Recycling Dept. to serve on the committee.

Vote- Registry of Deeds-RFP Image Enhancement & Re-Binding

Commissioner Hanley made a motion to vote to accept the proposal of Town Bookbindery, Inc. 154 County Road, E. Freetown, MA as the responsive and responsible proposal offering the best price of .27 cents per image for Image Enhancement, Re-Binding and Microfilm Enhancement of Recorded Land Instruments and Registered Land Documents. Commissioner Wright seconded. Vote: The motion passed unanimously.

Budget & Revenue FY 2015

Commissioner Wright made a motion to approve the revenue projections for fiscal year 2015. Commissioner Hanley seconded. Vote: The motion passed unanimously.

After reviewing the draft budget, Commissioner Hanley made a motion to fill the position of 4-H Director/ 4-H Educator with Molly Lipper, effective July 1, 2014. Commissioner Wright seconded. Vote: The motion passed unanimously.

Commissioner Hanley made a motion to approve the salary increase for Deputy Treasurer Jeffrey Welch, effective July 1, 2104. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Hanley made a motion to approve a new position for an Archive Imaging Assistant at the Registry of Deeds. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Hanley made a motion to approve the draft budget and to forward it along to the Plymouth County Advisory Board. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Proposals–Hingham District Courthouse & Brockton Superior Courthouse
The Commissioners discussed recent proposals received from The Administrative Office of the Trial Court to replace twenty inoperable fan coil units at the Hingham Courthouse and to install three mini-split air conditioners at the Brockton Superior Courthouse. After much discussion regarding hidden costs and concerns on temporary fixes, Commissioner Wright made a motion to accept the proposal for the Brockton Courthouse contingent upon researching where the power will be coming from and where the equipment will be located and also to determine if the current antiquated electrical system can maintain the additional load.

Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Commissioner Wright made a motion to reject the proposal for the Hingham Courthouse to replace twenty fan coil units. The Commissioners want the job done correctly and not just a temporary fix. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

DEPARTMENT HEAD REPORTS

Plymouth County Treasurer Thomas O'Brien

Treasurer O'Brien briefed the Commissioners on the status of the audits. FY 2010 draft audit should be available within the next 2 weeks and the audits for FY 2011 and 2012 within 30 days. The audit for FY 2010 is moving slowly due to the transfer of the Sheriff's Department.

Register of Deeds John R. Buckley

Commissioner Hanley made a motion to post a notice for bids for re-indexing documents for the years 1944 back to 1900. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Register Buckley briefed the Commissioners on the status of the construction of the vault and has just received architectural designs.

At 7:35 p.m. the meeting adjourned.

Respectfully submitted,
Nancy O'Rourke
Executive Assistant