

PLYMOUTH COUNTY COMMISSIONERS

MEETING

June 1, 2017

A regular meeting of the Plymouth County Commissioners was called to order at 5:50 p.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Sandra M. Wright, Commissioner Gregory M. Hanley and Commissioner Daniel A. Pallotta. Chairman Wright called for the Pledge of Allegiance.

Also, in attendance were Treasurer Thomas O'Brien, Register of Deeds John Buckley, Extension Service Director Molly Vollmer, County Administrator Frank Basler and Executive Assistant Nancy O'Rourke.

**Executive Session**

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose to discuss strategy with respect to litigation for County of Plymouth v. Town of Plymouth re: Town Dump and South Street Transfer Station, and discussion on litigation: Boyle vs. Plymouth County, the Board voted to enter Executive Session and to return to open public session at 5:52 p.m. Chairman Wright called the roll: Commissioner Hanley-Yes. Commissioner Pallotta-Yes, Chairman Wright-Yes.

At 6:23 p.m. Chairman Wright called to roll to return to open public session: Commissioner Hanley-Yes. Commissioner Pallotta-Yes. Chairman Wright-Yes.

**Meeting Minutes –April 20, 2017**

Commissioner Pallotta made a motion to approve the meeting minutes of April 20, 2017.

Commissioner Hanley seconded.

Vote: The motion passed unanimously.

**Vote-Vouchers**

Commissioner Hanley made a motion to approve vendor vouchers as recommended by the Treasurer. Commissioner Pallotta seconded.

Vote: The motion passed unanimously.

**Vote-Payroll**

Commissioner Pallotta made a motion to accept and approve payroll as recommended by the Treasurer. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

**County Personnel Status Forms**

County Administrator Basler presented the Commissioners with personnel status forms for:

### Registry of Deeds:

#### Promotion

Richard Connolly, Land Records Asst. JG 9-6 to Recorder JG 13-1

Michael Bradley, Index Comparer JG 12-9 to Final Index Manager JG 13-8

#### Maintenance Department:

#### Anniversary-Step Increase

Paul Curran, JG 2-2

#### New Hire

Ronald Butterworth, JG 2-1

Commissioner Hanley made a motion to approve the personnel status forms. Commissioner Pallotta seconded.

Vote: The motion passed unanimously.

### **Vote-Sandra Saucier-Retirement Incentive**

Commissioner Pallotta made a motion to authorize the County Treasurer pay Sandra Saucier, 6 Great Meadow Drive, Carver, MA 02330 the sum of Fifteen Thousand Dollars and no cents (\$15,000.00). This onetime incentive payment is to be paid from the FY17 Plymouth County Budget, is a non-recurring amount that is not included in “ordinary” wages, and is not counted towards determining pension retirement payments. Federal and State taxes will be withheld from this amount. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

### **Register’s Report**

Register Buckley reported another strong month for deeds receipts. Everything continues to go well with projects.

### **Treasurer’s Report**

#### **Parking System-West Stockbridge**

Commissioner Pallotta made a motion to authorize the addition of the Town of West Stockbridge to the Plymouth County Parking Ticket System. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Treasurer O’Brien briefed the Commissioners on performance highlights of the Plymouth County Retirement Board as well as the continued success of the PCOT program.

### **Extension Services Director’s Report**

Director Molly Lipper briefed the Commissioners on the Entomologist job posting as well as training recently received for “Serve Safe” Food Safety Certification.

### **Mass DOT Easements-Pembroke, MA**

Administrator Basler presented documentation for the Commissioner’s signatures for an easement request in Pembroke. Commissioner Pallotta made a motion to table the issue and requested clarification on whether the request was for an easement or a “taking” and

whether the Pembroke Board of Selectmen were in support of the request? Commissioner Hanley seconded.

Vote: The motion passed unanimously.

#### **D.A. Office improvement plans–Brockton, MA**

Administrator Basler presented a structural report from Contractor, J.T. Haffey outlining areas of improvement for the building.

#### **Administrator's Report**

##### **Vehicle contract update–**

Administrator Basler briefed the Commissioners on the status of the bid for municipal vehicles. The bids are currently available to the interested vendors and are due 6/22/17.

##### **Vacation time accrual and update**

Administrator Basler presented an updated vacation schedule to the Commissioners.

#### **D.A. Office improvement plans–Wareham, MA**

Commissioner Pallotta made a motion to approve the work scope for the D. A's office at the Wareham District Courthouse for security improvements. Administrator Basler will follow up as appropriate. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

#### **Office of Court Management (OCM) projects–Hingham, MA**

Administrator Basler briefed the Commissioners on recent work completed on light replacements with LED bulbs and door replacement. Roof replacement is expected to begin within the next 30 days. These projects are all direct funded by the Office of Court Management.

#### **OCM generator project update–Brockton, MA**

Administrator Basler briefed the Commissioners on the installation of a generator at the Brockton Superior Courthouse. This project is direct funded by the Office of Court Management.

#### **Next Meeting:**

The Commissioners next meeting will be held Thursday, June 15, 2017 at the Kingston Town House, 26 Evergreen Street, Kingston, MA

At 7:21 p.m. the meeting adjourned.

Respectfully submitted,  
Nancy O'Rourke  
Executive Assistant