

PLYMOUTH COUNTY COMMISSIONERS  
MEETING

April 9, 2015

A regular meeting of the Plymouth County Commissioners was called to order at 5:30 p.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Commissioner Sandra M. Wright and Commissioner Gregory M. Hanley. Commissioner Wright called for the Pledge of Allegiance.

Also, in attendance were Interim Administrator Thomas O'Brien, Deputy Treasurer Jeffrey Welch, Register of Deeds John Buckley, Assistant Register of Deeds Timothy White, County Attorney Mark Gildea, and Executive Assistant Nancy O'Rourke.

Meeting Minutes- March 6, 2015, March 19, 2015, March 26, 2015, March 31, 2015, April 1, 2015

Commissioner Hanley made a motion to accept the aforementioned meeting minutes. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Executive Session Minutes-February 12, 2015, February 26, 2015, March 6, 2015, March 19, 2015, March 26, 2015, March 31, 2015, April 1, 2015

Commissioner Hanley made a motion to approve the aforementioned executive session minutes. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Vote-Memorandum of Agreement (SEIU, Local 888, Custodial)

Commissioner Hanley made a motion to accept and approve the Memorandum of Agreement negotiated with the custodial employees of SEIU, Local 888. Commissioner Wright seconded.

Vote: The motion passed unanimously

Vote-Memorandum of Agreement (SEIU, Local 888, Clerical)

Commissioner Hanley made a motion to accept and approve the Memorandum of Agreement negotiated with the clerical employees of SEIU, Local 888. Commissioner Wright seconded.

Vote: The motion passed unanimously

**Vote-Contract SEIU, Local 888, Custodial**

Commissioner Hanley made a motion to accept and approve the contract for SEIU, Local 888, Custodial employees. Commissioner Wright seconded.

Vote: The motion passed unanimously.

**Vote-Salary Charts-Non-union, graded County Employees**

Commissioner Hanley made a motion to adopt a salary chart for all non-union, graded County Employees, effective April 2, 2015. Commissioner Wright seconded.

Vote: The motion passed unanimously.

**Vote-Rescind Salary Chart-Non-union Registry of Deeds Employees**

Commissioner Hanley made a motion to rescind a certain salary chart approved by the Plymouth County Commissioners on or about February 2, 2012 entitled, *Plymouth County Salary Chart Registry of Deeds Non-Union Employees* and further voted to assign all non-union, graded Plymouth County Registry of Deeds employees grades and steps according to that salary chart adopted for all non-union, graded County Employees adopted by the Plymouth County Commissioners on April 9, 2015, effective April 2, 2015. Commissioner Wright seconded.

Vote: The motion passed unanimously.

**Vote-County Personnel Status Forms**

Commissioner Hanley made a motion to acknowledge and accept county personnel status forms. Commissioner Wright seconded.

Vote: The motion passed unanimously.

**Vote-Notice of Job Vacancy**

Commissioner Hanley made a motion to post job vacancies for the position of Senior Building Custodian in the Hingham and Wareham District Courthouses. Commissioner Wright seconded.

Vote: The motion passed unanimously.

**Accept Payroll and/or Vendor Vouchers**

Commissioner Hanley made a motion to authorize the signing of Payroll and approval of vendor vouchers as recommended by the Treasurer. Commissioner Wright seconded.

Vote: The motion passed unanimously.

#### Vote-FY 2016 Draft Revenue Projections

Commissioner Hanley made a motion to accept and approve the FY 2016 revenue projections. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Treasurer O'Brien informed the Commissioners the courthouse rent was paid March 31, 2015 on time. Commissioner Hanley confirmed the figures did not include capital projects.

#### Discussion-FY 2016 Budget

Treasurer O'Brien presented the draft FY 2016 budget to the Commissioners. The Commissioners discussed possible savings with regard to health insurance costs may allow a recall of 3 Registry of Deeds employees recently laid-off.

#### Vote-Registry Employee Recall

Commissioner Hanley made a motion, effective April 16, 2015, (3) three employees recently laid-off from the Registry of Deeds would be recalled. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Treasurer O'Brien will revise the draft budget and present to the Commissioners at their next meeting.

#### Update-Vehicle Bid

Treasurer and Interim Administrator O'Brien informed the Commissioners the vehicle bid would be ready for distribution next week.

#### Update-Solar Project

Attorney Gildea briefed the board on the status of negotiations with Power Management. Additional discussion will take place in Executive Session.

#### Update-Transfer Station Project

Attorney Gildea will brief the Commissioners in Executive Session.

#### Update-County Farm Collaboration

Attorney Gildea informed the board that no proposals were received for the RFP. The consensus of the board was to have Treasurer O'Brien reach out to Sheriff McDonald to discuss collaboration.

#### Update-Mutual Aid Communications Study

Attorney Gildea has been in communication with the Attorney for the Fire Chief's Association.

#### Update-155 West Elm Street, Brockton, MA

The sale of the property will be discussed in Executive Session.

#### County Extension Service

Extension Director Molly Lipper briefed the Commissioners on the recent success of Agriculture Day held at the State House. Commissioner Hanley made a motion to send a letter of thanks to Lily Raposa of Hingham, MA as she was the speaker for the event. Commissioner Wright seconded. Vote: The motion passed unanimously.

#### Treasurer-Plymouth County OPEB Trust

Treasurer O'Brien briefed the Commissioners on the status of the plan. Wareham and Carver have joined and a presentation will be taking place April 24, 2015 to introduce the program to Barnstable and Norfolk Counties.

#### Register of Deeds-Plan Index Availability

Register Buckley briefed the Commissioners on the recent addition to the Registry website of Index Plans dated 1890 to 1965.

#### Review Correspondence

Interim Administrator O'Brien reviewed correspondence received for the Commissioners. A letter was received from the Board of Health in Brockton concerning county property located next to 155 West Elm Street. The property is very overgrown and litter is accumulating. Commissioner Hanley made a motion to authorize Executive Assistant Nancy O'Rourke to sign a response letter on behalf of the Chairman. Commissioner Wright seconded. Vote: The motion passed unanimously.

A draft job description for County Administrator was presented to the Commissioners to review.

### Executive Session

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose of discussing the consideration of purchase, exchange or lease of real property and to discuss strategy with respect to collective bargaining and pending litigation, the Board voted to enter into Executive Session and to not return to open public session at 6:22 p.m. Commissioner Wright called the roll: Commissioner Wright-Yes, Commissioner Hanley-Yes.

At 6:22 p.m. the meeting adjourned.

Respectfully submitted,  
Nancy O'Rourke  
Executive Assistant

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Discussion-OPEIU Negotiations

The Commissioners discussed contract negotiations with Attorney Gildea regarding OPEIU.

Sale/Lease 155 West Elm Street, Brockton, MA

Attorney Gildea discussed appraisals for the property located at 155 West Elm Street, Brockton, MA

Plymouth County Farm

Attorney Gildea discussed the recent RFP and possible collaboration with Sheriff McDonald for uses for the property.

At 6:22 p.m. the meeting adjourned.

Respectfully submitted  
Nancy O'Rourke  
Executive Assistant