

PLYMOUTH COUNTY COMMISSIONERS MEETING

March 12, 2020

A regular meeting of the Plymouth County Commissioners was called to order at 6:00 p.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, and Commissioner Gregory M. Hanley. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were Register of Deeds John Buckley, Treasurer Thomas O'Brien, Assistant Treasurer Jeff Welch, 4-H Extension Director Molly Vollmer, County Administrator Frank Basler and Executive Assistant Nancy O'Rourke.

Presentation of training funds to Plymouth County Fire Chief's

The Commissioners presented the County's annual contribution of \$10,000.00 for the Firefighter Rescue Training Association to Duxbury Fire Chief Kevin Nord, Hanover Fire Chief Jeff Blanchard, President of the Plymouth County Fire Association and Carver Fire Captain Robert Telles, Secretary/Treasurer of the Plymouth County Fire Training Association. Chief Blanchard briefed the Commissioners on the current status of the County Fire Plane and expressed his sincere appreciation to the county for this much needed contribution.

Meeting Minutes –March 5, 2020

Commissioner Hanley made a motion to approve the meeting minutes of March 5, 2020. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote to accept and approve vendor vouchers

Commissioner Hanley made a motion to approve vendor vouchers as recommended by the Treasurer. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote to accept and approve CPS Forms:

Valerie Schell–medical leave of absence.

Commissioner Hanley made a motion to accept and approve the personnel status form as listed. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote to borrow up to \$544,102 from the Stabilization Fund in order to fund the emergency replacement of the Wareham District Courthouse chiller and cooling tower project

Chairman Pallotta made a motion that the Treasurer be authorized to borrow from the Stabilization Fund in anticipation of the FY2021 Courthouse Rent payment an amount not to exceed \$544,102.00 for the purposes of funding the emergency replacement of the Wareham District Courthouse chiller and cooling tower; and

VOTED FURTHER, that the Treasurer, within ten days of receipt of the First Quarter FY2021 Courthouse Rent payment shall repay to the Stabilization Fund no less than one-half

the borrowed sum; and

VOTED FURTHER, that the Treasurer, within ten days of receipt of the Second Quarter FY2021 Courthouse Rent payment shall repay to the Stabilization Fund the remaining balance of the borrowed sum; and

VOTED FURTHER, that the Fiscal Year 2020 Operating Receipts as approved by the

Plymouth County Advisory Board on June 13, 2019 as amended December 5, 2019 be further amended as follows:

- Stabilization Fund - \$544,102.00

Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Chairman Pallotta stated for the record he is concerned with the timing of reimbursements from the State.

Vote to transfer from Unreserved Fund Balance a sum for employee costs

Commissioner Hanley made a motion that the Fiscal Year 2020 Operating Receipts as approved by The Plymouth County Advisory Board on June 13, 2019 as amended December 5, 2019 be further amended as follows:

- Unappropriated Fund Balance (Prior FY's) - \$668,000.00

Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote to amend FY20 County Budget for Transfers

Chairman Pallotta made a motion to amend and increase the Operating Budget of the County of Plymouth for fiscal year beginning July 1, 2019 and ending June 30, 2020, as follows:

| <u>DEPT</u> | | <u>INCREASE</u> |
|--------------|-----------------------------------|---------------------|
| <u>06</u> | <u>Building Maintenance</u> | |
| 239 | Professional & Technical Services | \$544,102.00 |
| | <u>Special Accounts</u> | |
| 01.12.0.002 | Reserve-Salary Increases | \$80,000.00 |
| TOTAL | INCREASE | \$624,102.00 |

Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote to proceed with BVH Integrated Services for the County Farm Greenhouse and Education Facility Plan

Commissioner Hanley made a motion to authorize Administrator Basler to proceed with a contract with BVH Integrated Services for construction of the County Farm Greenhouse and Education Facility. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Administrator's report

Commissioner Hanley made a motion to approve requests for extended vacation time for 2 maintenance department employees; one for the month of May and one for 3 weeks at the end of June into the first week of July. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

The meeting adjourned at 6:17 p.m.

Documents and/or exhibits

- Meeting Minutes–March 5, 2020
- Executive Session Minutes–March 5, 2020
- Vote to borrow up to \$544,102 from the Stabilization Fund in order to fund the emergency replacement of the Wareham District Courthouse chiller and cooling tower project
- Vote to transfer from Unreserved Fund Balance a sum for employee costs
- Vote to amend FY20 County Budget for Transfers
- Invitation–Official Opening Ceremony Plymouth 400 Commemoration
- Compliment Form–Robert Spears–Wareham District Court Maintenance
- Proposal–BVH Integrated Services–4H Extension Program Greenhouse and Classrooms
- Fire Service/Fire Plane Informational packet

Respectfully submitted,
Nancy O'Rourke
Executive Assistant