

PLYMOUTH COUNTY COMMISSIONERS  
MEETING

February 21, 2017

A regular meeting of the Plymouth County Commissioners was called to order at 5:35 p.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, Commissioner Sandra M. Wright and Commissioner Gregory M. Hanley. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were Register of Deeds John Buckley, Treasurer Thomas O'Brien, County Attorney Mark Gildea, 4-H Director Molly Lipper, County Administrator Frank Basler, and Executive Assistant Nancy O'Rourke.

**Reorganization of Board**

Per MGL Ch. 34, section 4, Chairman Pallotta called for the nomination for the position of Chairman. Commissioner Hanley nominated Commissioner Wright as Chairman. Chairman Pallotta seconded the nomination. Ballots were cast and Commissioner Wright was voted unanimously as Chairman of the Plymouth County Commissioners.

Commissioner Hanley thanked Chairman Pallotta for the past four years of leadership of the board. Commissioner Wright concurred.

**Meeting Minutes –January 3, 2017**

Commissioner Pallotta made a motion to approve the meeting minutes of January 3, 2017. Chairman Wright seconded.

Vote: Commissioner Pallotta–Yes. Chairman Wright–Yes. Commissioner Hanley–Abstain.

**Vote–Appointment to the Plymouth County Retirement Board**

Commissioner Hanley made a motion to re-appoint James Harrington of Brockton to the Plymouth County Retirement Board in accordance with the provisions of MGL Chapter 32, Section 20(3)(b). Chairman Wright seconded.

Vote: Chairman Wright–Yes. Commissioner Hanley–Yes. Commissioner Pallotta–No.

**Vote–Appointment to the Mayflower Municipal Health Group**

Commissioner Pallotta made a motion to appoint County Administrator Frank Basler as the County Representative to the General Board of the Mayflower Municipal Health Group and Chairman Sandra Wright as alternate. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

**Vote–Appointment to Board of Trustees Cooperative Extension Service**

Commissioner Hanley made a motion to appoint Commissioner Daniel Pallotta as Trustee and Liaison to the Board of Trustees on the Plymouth County Cooperative Extension Service. Chairman Wright seconded.

Vote: The motion passed unanimously.

### **Vote–Appointment of County Counsel**

Commissioner Hanley made a motion to re-appoint Mark Gildea of the law firm Clark, Balboni & Gildea as Plymouth County Counsel effective February 1, 2017 through January 31, 2018.

Commissioner Pallotta seconded.

Vote: The motion passed unanimously.

### **Vote–County Engineer**

Commissioner Pallotta made a motion to leave the appointment of a county engineer vacant.

Commissioner Hanley seconded.

Vote: The motion passed unanimously.

### **Vote–Payroll**

Commissioner Pallotta made a motion to accept and approve payroll as recommended by the Treasurer. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

### **Vote–Vendor Vouchers**

Commissioner Pallotta made a motion for approval of vendor vouchers as recommended by the Treasurer. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

### **County Personnel Status Forms**

County Administrator Basler presented the Commissioners with personnel status forms for:

#### Cooperative Extension:

##### Step Increase

Catherine Acampora, JG 13–5

##### Registry of Deeds:

##### Address Change

Lynn Reynolds

Commissioner Pallotta made a motion to approve the aforementioned personnel status forms.

Commissioner Hanley seconded.

Vote: The motion passed unanimously.

### **Vote–Retirement Assessments and Warrants**

Commissioner Hanley made a motion ordering in accordance with the provisions of the General Laws, Chapter 32, Section 22, Paragraph 7(c), as amended, that Retirement Assessments be paid from the Treasury of the County of Plymouth and from the Treasuries of the several towns, districts, etc. for the fiscal period of July 1, 2017 through June 30, 2018. Commissioner Pallotta seconded.

Vote: Chairman Wright–Yes. Commissioner Hanley–Yes. Commissioner Pallotta–No

### **Vote–IFB–Registry of Deeds Computer Scanning Land Instruments**

Commissioner Hanley made a motion to accept the proposal of Boston Computer Scanning, Inc. 59 Albion Street, Wakefield, MA as the most responsive and responsible proposal offering the best price of \$1.15 per output line/entry for on-site indexing and scanning services of Registered Land Instruments for the Plymouth County Registry of Deeds. Commissioner Pallotta seconded.

Vote: The motion passed unanimously.

Commissioner Hanley made a motion to authorize County Administrator Frank Basler to sign the contract between Plymouth County and Boston Computer Scanning, Inc. Commissioner Pallotta seconded.

Vote: The motion passed unanimously.

### **Vote-Approve Surety Bond of Deputy Treasurer**

Commissioner Pallotta made a motion pursuant to MGL Chapter 35, Sections 2 and 3 to hereby approve the Bond of Jeffrey M. Welch, as Assistant Treasurer, with Western Surety Company, as Surety, in the sum of Fifty Thousand Dollars (\$50,000.00). Commissioner Hanley seconded.

Vote: The motion passed unanimously.

### **Update-Obery Street Reconstruction Project**

Administrator Basler briefed the Commissioners on the Town of Plymouth's upcoming project to add two roundabouts to Obery Street. The estimated completion date is 2019.

### **Treasurer's Report**

Treasurer O'Brien briefed the Commissioners on the addition of Lakeville to PCOT and upcoming changes to the county deferred compensation plan. The county will be upgrading the plan to the SMART plan effective 3/1/17.

### **Register's Report**

Register Buckley briefed the Commissioners on recent projects and deeds excise expectations.

### **Administrator's Report**

#### **Extension Services Update**

Director Molly Lipper gave an update on the recent Winter Workshop program that included over 200 participants.

### **Court Rent Report**

Administrator Basler is still waiting on the appeal of last year's rent report and the audit of this year's report will be done in the spring.

### **D.A.'s Building Update**

Administrator Basler briefed the Commissioners on the current extension of the lease to 3/31/17. Discussions have been held with the City of Brockton on plans for the building and parking lot.

### **Vehicle Contract Update**

Administrator Basler briefed the Commissioners on the upcoming contract deadline of April 30, 2017 for the vehicle contracts. The dealerships are better prepared to go out to bid again with new models during the summer.

### **Vote-Vehicle Bid Extension**

Commissioner Pallotta made a motion to authorize Administrator Basler to enter into discussions with the dealerships on pricing increases that may go along with the contract

extensions. The contracts may be extended to June 30, 2017. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

### **Vacation Update**

Administrator Basler gave an update to the Commissioners on a recent letter distributed to all employees in their paychecks reminding all employees of the use of any carry-over vacation days. Vacation days must be used by June 30, 2017 or carried over per the union contracts and personnel board rules and regulations.

### **Maintenance Update**

Administrator Basler briefed the Commissioners on recent ordering and supply changes for the county buildings. Changes have been made to purchase environmentally friendly products resulting in a 40% savings.

Quotes have been solicited to replace the generator at the Brockton Superior Courthouse. The existing generator has not functioned for over 20 years.

Roof repair work at the Hingham District Courthouse should begin in June and Session 1 Courtroom LED lights have been replaced. Leaks at the Wareham District Courthouse are currently being addressed.

### **Next Meeting:**

The Commissioners next meeting will be held Thursday, March 23, 2017 in the Commissioners' Hearing Room, 44 Obery Street, Plymouth, MA

### **Executive Session**

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose to discuss strategy with respect to litigation of Gary Bousquest v. Plymouth County, discussing the consideration of the purchase, exchange or lease of real property-44 and 50 Obery Street, Plymouth, MA and discussions concerning union updates with SEIU and OPEIU, the Board voted to enter Executive Session and to return to open public session at 6:45 p.m. Chairman Wright called the roll: Commissioner Pallotta-Yes. Commissioner Hanley-Yes. Chairman Wright-Yes.

At 7:15 p.m. Chairman Wright called the roll to enter back into open session: Commissioner Pallotta-Yes. Commissioner Hanley-Yes. Chairman Wright-Yes.

### **County Personnel Status Forms**

County Administrator Basler presented the Commissioners with a personnel status forms for:

Maintenance Department:

Worker's Compensation-Termination

David Moran

Commissioner Pallotta made a motion to approve the aforementioned personnel status form. Chairman Wright seconded.

Vote: Commissioner Pallotta-Yes. Chairman Wright-Yes. Commissioner Hanley-Abstain.

At 7:19 p.m. the meeting adjourned.

Respectfully submitted,  
Nancy O'Rourke  
Executive Assistant