

PLYMOUTH COUNTY COMMISSIONERS
MEETING

February 9, 2018

A regular meeting of the Plymouth County Commissioners was called to order at 8:30 a.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, Commissioner Sandra M. Wright and Commissioner Gregory M. Hanley. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were Treasurer Thomas O'Brien, Register of Deeds John Buckley, County Administrator Frank Basler, 4-H Director Molly Vollmer, Superintendent of Buildings Doug Wedge and Executive Assistant Nancy O'Rourke.

Meeting Minutes –January 25, 2018

Chairman Pallotta made a motion to table the approval of the minutes of January 25, 2018 to further review. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote–Vouchers

Commissioner Wright made a motion to approve vendor vouchers as recommended by the Treasurer. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote–Payroll

Commissioner Wright made a motion to accept and approve payroll as recommended by the Treasurer. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

County Personnel Status Forms

County Administrator Basler presented the Commissioners with personnel status forms for:

Workers Compensation

David Moran, per DIA hearing order, payment of workman's compensation benefits

Promotion

Susan MacDonald, Land Court Recorder 13-1, vacancy due to retirement

Commissioner Wright made a motion to accept and approve the personnel status forms. Chairman Hanley seconded.

Vote: The motion passed unanimously.

Discussion and possible vote: County land, “Wood Lot” shown on Assessors Map 88 as Lot 54, Plymouth, MA

Administrator Basler briefed the Commissioners on a proposal received from Troy Clarkson of Clarkson Consulting, LLC. Attorney Resnick is currently reviewing the proposal. Commissioner Wright requested Mr. Clarkson appear before the Board at their next meeting to address her concerns. Commissioner Hanley would like more time to review the proposal. The Board agreed to table the discussion to the next meeting.

Discussion–County Fire Plane

After some discussion regarding the need for the county plane with the advent of drones, Commissioner Hanley made a motion to have the Plymouth County Chief’s Association come to the next meeting to discuss. Commissioner Wright seconded for discussion. Administrator Basler will be attending the annual Fire Chief’s fire plane meeting in March. Vote: The motion passed unanimously.

Discussion–County Farm Policy

Administrator Basler sent the draft lease to DCAMM and it is currently being assigned to a manager at DCAMM. Commissioner Hanley is concerned with the liability and lack of insurance and feels this lease must be made a priority. Administrator Basler will convey the Board’s concerns to DCAMM.

Update–Life Insurance Policies

Attorney Resnick is currently reviewing a letter received from Cook and Company to become the Broker of Record for the County Life Insurance program. Commissioner Wright requested Cook and Company to appear before the Board at the next meeting. Administrator Basler will request a letter for approval or dis–approval from Attorney Resnick. Administrator Basler will forward the letter to the Commissioners with Attorney Resnick’s comments.

Vote–Retirement Assessments and Warrants

Commissioner Hanley made a motion to order in accordance with the provisions of the General Laws, Chapter 32, Section 22, Paragraph 7(c), as amended, that Retirement Assessments be paid from the Treasury of the County of Plymouth and from the Treasuries of the several towns, districts, etc. for the fiscal period of July 1, 2018 through June 30, 2019. Commissioner Wright seconded. Vote: The motion passed unanimously.

Vote–Surety Bond–Deputy Treasurer Jeffrey Welch

Commissioner Hanley made a motion pursuant to M.G. L. Chapter 35, Sections 2 and 3, hereby approve the Bond of Jeffrey M. Welch, as Assistant Treasurer, with Western Surety Company, as Surety, and in the sum of Fifty Thousand Dollars (\$50,000.00). Commissioner Wright seconded. Vote: The motion passed unanimously.

Register's Report

Register Buckley briefed the Commissioners on end of January deeds excise numbers and reports the revenue numbers were met despite January historically being the slowest month.

Treasurer's Report

Treasurer O'Brien presented an update on FY 2018 Revenue and Expense reports. There is a budget deficit mostly due to courthouse rent. Commissioner Hanley would like the revenue and expense reports for the past 5 meetings. The Commissioners would like courthouse rent separately tracked for the budget going forward. Chairman Pallotta requested Administrator Basler reach out to the other County Administrator's for feedback.

Extension Director's Report

4H/Extension Director Molly Vollmer briefed the Commissioners on the status of the County Entomologist Blake Dinius. Blake is currently booked through the month of June with at least 3 presentations each week to various towns conducting "Tick Talks". The Plymouth County Farm Bureau will have their annual meeting March 16, 2018 at the Monponsett Inn in Halifax. Visual Presentations will be done March 3, 2018 at the Kingston Intermediate School. Molly expressed thanks to Treasurer O'Brien for his help in securing the school for the presentations.

Grant Process Policy

Administrator Basler presented a draft to the Board for their review on the County grant policy. Commissioners should send comments back to him by the next meeting.

Administrator's Report

Maintenance Update

Administrator Basler briefed the Commissioners on recent flooring replacements being done at Brockton Superior Courthouse and the rug replacement at Wareham District Courthouse.

Update-Plymouth County Chief's Meeting on D4H

Administrator Basler briefed the Commissioners a meeting recently held with Chief Andrew Riordan of Norwell and Chief Timothy Harhen of East Bridgewater to discuss D4H Readiness and Response software. The Administrator will have this on the next agenda for further discussion.

Vehicle Update

Administrator Basler reports annual projection for municipal procurement is back to flat based on strong membership fees but sales commissions continue to lag behind numbers from last year. 12/2016 sales were reported at 105 vehicles sold and 12/2017 sales were reported at 35 vehicles sold. After some discussion, Commissioner Hanley made a motion to issue an IFB for Municipal Vehicles awarding two vendors effective July 1, 2018.

Commissioner Wright seconded.

Vote: The motion passed unanimously.

Auditor's RFP

Administrator Basler presented a draft to the Board and requested feedback for the next meeting. Chairman Pallotta requested input from Treasurer O'Brien and Register Buckley.

Commissioner Wright had a previous commitment and excused herself from the meeting.

Executive Session

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose to discuss strategy with respect to litigation for County of Plymouth v. Town of Plymouth re. Plymouth Dump and South Street Transfer Station and discussions concerning union negotiations with SEIU and OPEIU, and to consider the purchase, exchange, lease or value of real property- Wood Lot" shown on Assessors Map 88 as Lot 54, Plymouth, MA. The Board voted to enter Executive Session and to not return to open public session at 9:57 a.m.

Chairman Pallotta called the roll: Commissioner Hanley-Yes. Chairman Pallotta-Yes.

At 10:30 a.m. the meeting adjourned.

Respectfully submitted,
Nancy O'Rourke
Executive Assistant