

PLYMOUTH COUNTY COMMISSIONERS
MEETING

January 25, 2018

A regular meeting of the Plymouth County Commissioners was called to order at 5:30 p.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, Commissioner Sandra M. Wright and Commissioner Gregory M. Hanley. Chairman Pallotta called for the Pledge of Allegiance. Also, in attendance were Treasurer Thomas O'Brien, Register of Deeds John Buckley, County Administrator Frank Basler, County Attorney Shannon Resnick and Executive Assistant Nancy O'Rourke.

Meeting Minutes –January 12, 2018

Commissioner Wright made a motion to approve the meeting minutes of January 12, 2018. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote–Vouchers

Commissioner Wright made a motion to approve vendor vouchers as recommended by the Treasurer. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Vote–Payroll

Commissioner Wright made a motion to accept and approve payroll as recommended by the Treasurer. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

County Personnel Status Forms

County Administrator Basler presented the Commissioners with personnel status forms for:

Anniversary Step Increase

Catherine Acampora to 13–6

Commissioner Wright made a motion to accept and approve the personnel status forms. Chairman Hanley seconded.

Vote: The motion passed unanimously.

Discussion: County Counsel

Commissioner Hanley made a motion to re-appoint the Law Firm of Clark, Balboni & Gildea as Attorney for Plymouth County for a one-year term of February 1, 2018 through January 31, 2019. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Discussion: County Auditing

Commissioner Hanley made a motion to authorize the Administrator to issue an RFP for a County Auditor with a 3-year contract. Chairman Pallotta seconded.

Vote: Commissioner Hanley–Yes. Commissioner Wright–No. Chairman Pallotta–Yes.

Discussion and possible vote: County Administrator

Commissioner Wright feels Administrator Basler is doing a fantastic job and would like to re-visit any further discussions concerning the Administrator’s tenure in 3 years. Commissioner Hanley also praised the Administrator and made a motion to review in 1 year. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Discussion: Dredge

After some discussion on the use of the County Dredge, Commissioner Hanley made a motion to have Administrator Basler develop a long-term plan for how the dredge program could operate and have a report to the board by the end of February. Additionally, Commissioner Hanley asked the Administrator to reach out to Teamsters Local 4 regarding their Apprentice Training Program and see if we could work together on the dredge machine. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Discussion: Insurance

Commissioner Hanley made a motion to appoint C & C Advisors, Inc. of Marshfield as the Broker of Record for all Group Life & Optional Life Insurance that Boston Mutual provides to all county employees. Chairman Pallotta seconded for discussion. Commissioner Hanley will forward a letter received from C & C Advisors to the Administrator. Commissioner Wright would like Attorney Resnick to review the request along with the current agreement with MMHG. Commissioner Hanley amended the motion to approve the appointment of C & C Advisors subject to counsel approval.

Vote: Commissioner Hanley–Yes. Commissioner Wright–No. Chairman Pallotta–Yes.

Discussion: Parking Services

Chairman Pallotta is concerned with the sustainability of the Parking Department after reviewing revenue and expense figures for the past 5 years. Commissioner Hanley made a motion to request a formal review plan for the Parking Department be presented by Treasurer O’Brien by the end of March. Chairman Pallotta seconded for discussion. Commissioner Wright expressed concern with the affordability of software upgrades.

Vote: The motion passed unanimously.

Discussion and possible vote: County land, “Wood Lot” shown on Assessors Map 88 as Lot 54, Plymouth, MA

Chairman Pallotta stated how important the wood lot was for the County and suggested using a previous County Administrator as a consultant to develop potential property uses, address access and easement issues. Chairman Pallotta feels a budget of \$30,000–\$40,000 would be sufficient. Commissioner Wright seconded for discussion. Commissioner Hanley amended the motion to have the County Team of Administrator Basler, Treasurer O’Brien, Register

Buckley and Attorney Resnick work with the consultant and present a scope of services to the board. Attorney Resnick will investigate procurement and Chapter 30B laws regarding Engineering and property development.

Vote: The motion passed unanimously.

Support Letter: Town of Rockland's FY18 DCR Recreational Trails Grant Application

Commissioner Hanley made a motion to authorize a letter of support for a grant application for the Town of Rockland Rail Trails DCR Grant. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Support Letter: Indian Head River Conservation Complex FY18 DCR Recreational Trail Grant Application

Commissioner Hanley made a motion to authorize a letter of support for a grant application for the Indian Head River Trail Improvement Project. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Register's Report

Register Buckley briefed the Commissioners on current January deeds excise numbers and reports a slow month with a decrease in re-financing.

Treasurer's Report

Treasurer O'Brien presented current FY 2018 Revenue and Expense reports. There is a deficit mostly due to a decrease in courthouse rent and lower revenues on Municipal Procurement with the vehicle bid. Administrator Basler briefed the Board on possible plans to develop a new IFB awarding two vendors for the vehicle bid.

Grant Process Policy

Administrator Basler is preparing the policy and will present to the board at the next meeting.

House Bill 4000

Treasurer O'Brien recommends calls to all members of House Weighs and Means as soon as possible to encourage support of the bill.

Administrator's Report

Maintenance Update

Administrator Basler briefed the Commissioners on recent flooring replacements being done at Brockton Superior Courthouse, rug replacement at Wareham District Courthouse as well as work on the fire panels. Work is also being done on the exhaust fans at Hingham District Courthouse.

Next Meeting: Friday, February 9, 2018 at 8:30 a.m.

Executive Session

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose to discuss strategy with respect to litigation for County of Plymouth v. Town of Plymouth re. Plymouth Dump and South Street Transfer Station and discussions concerning union negotiations with SEIU and OPEIU, and to consider the purchase, exchange, lease or value of real property. The Board voted to enter Executive Session and to not return to open public session at 6:35 p.m. Chairman Pallotta called the roll: Commissioner Wright-Yes. Commissioner Hanley-Yes. Chairman Pallotta-Yes.

At 6:44 p.m. the meeting adjourned.

Respectfully submitted,
Nancy O'Rourke
Executive Assistant