

PLYMOUTH COUNTY COMMISSIONERS
MEETING

December 1, 2017

A regular meeting of the Plymouth County Commissioners was called to order at 8:00 a.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Sandra M. Wright, Commissioner Gregory M. Hanley and Commissioner Daniel A. Pallotta. Chairman Wright called for the Pledge of Allegiance.

Also, in attendance were Treasurer Thomas O'Brien, Register of Deeds John Buckley, Deputy Treasurer Jeffrey Welch, County Administrator Frank Basler, 4H Director Molly Lipper, Superintendent of Buildings Doug Wedge, County Attorney Edward Gildea and Executive Assistant Nancy O'Rourke.

Meeting Minutes –November 3, 2017

Commissioner Hanley made a motion to approve the meeting minutes of November 3, 2017. Commissioner Pallotta seconded.

Vote: The motion passed unanimously.

Vote–Vouchers

Commissioner Hanley made a motion to approve vendor vouchers as recommended by the Treasurer. Commissioner Pallotta seconded.

Vote: The motion passed unanimously.

Vote–Payroll

Commissioner Hanley made a motion to accept and approve payroll as recommended by the Treasurer. Commissioner Pallotta seconded.

Vote: The motion passed unanimously.

County Personnel Status Forms

County Administrator Basler presented the Commissioners with personnel status forms for:

Anniversary Step Increase–

Jaclyn O'Leary to 17-4

Valerie Schell to 20-5

Promotion–

Margaret Morrison, Recorder 13-1

Commissioner Hanley made a motion to accept and approve the personnel status forms. Commissioner Pallotta seconded.

Vote: The motion passed unanimously.

Register's Report

Register Buckley briefed the Commissioners on the recent deeds excise numbers and reports. The Budgeted Recording Fees for FY 2018 have increased 7% and Deeds Excise Fees have increased 15% over FY 2017 levels.

Treasurer's Report

Treasurer O'Brien briefed the Commissioners on HB 4000 increasing the portion of deeds excise the counties would receive.

Extension Service's Director Report

4H Director Molly Lipper briefed the Commissioners on a reduction in "tick testing" fees done by UMass Amherst from \$50 to \$30.

Ian Easter, a local 4H representative from The Maker Summit held in Washington DC gave a brief presentation to the Board.

Vote-Transfer of Deeds Excise to the Plymouth County Retirement System

Commissioner Hanley made a motion that pursuant to M.G.L. Ch. 64D, section 11, and pursuant to that certain agreement entered into pursuant to such statute by the Secretary of Administration and Finance, the actuary of the Public Employee Retirement Administration Commission, the Plymouth County Retirement Association and their actuaries, the Plymouth County Treasurer, and the County of Plymouth, the County appropriates \$2,993,834.00 from the net amount of the deeds excise remitted to the state and transferred to the Deeds Excise Fund to the County Retirement system line item to partially satisfy the state's unfunded pension liabilities for the retired employees from the Sheriff's Department for Fiscal Year 2018. Commissioner Pallotta seconded.

Vote-The motion passed unanimously.

Vote-Appropriation of Unreserved Fund Balance

Commissioner Hanley made a motion to appropriate from the Unreserved Fund Balance the following Supplemental Budget Appropriations for the maintenance and operation of the County of Plymouth for the fiscal year beginning July 1, 2017 and ending June 30, 2018, as follows:

DEPT-31 County Retirement System
490 Misc. Current Charges and Obligations \$1,160,000.00
(Pension pre-payment)

Commissioner Pallotta seconded.
Vote: The motion passed unanimously.

The Commissioner discussed a request for a \$2,500.00 charitable donation request from the City of Brockton. Commissioner Hanley will request a letter from the Mayor's office.

Deputy Treasurer Welch made a presentation regarding the County Budget and Human Services line item payments. After further discussion, the Board decided to address budget transfers on Human Services line items at their next meeting.

Vote-155 West Elm Street Disposition

Commissioner Pallotta requested the sale of the property located at 155 West Elm Street be contingent upon public good as well as price. Administrator Basler will research procurement laws and the bid process regarding public land sales. The vote was tabled to the next meeting.

Vote-Snow Plowing and Sanding 2017/2018

Commissioner Pallotta made a motion that the County accept proposed quotes for providing snow plowing and sanding the county properties for fiscal year 2018 to:

Lawcewicz Homes
23 Lawton Avenue
Brockton, MA 02302
-Brockton Superior Court, Brockton
-District Attorney's Office, Brockton
-Registry of Deeds, Brockton

McDuffy & Son
30 Fearing Hill Road
Wareham, MA 02571
-Registry of Deeds, Plymouth
-County of Plymouth Administration Building, Plymouth
-Wareham District Court, Wareham

Hub Construction & Maintenance Co.

P.O. Box 421
Hingham, MA 02045
-Hingham District Court, Hingham

Commissioner Hanley seconded.
Vote: The motion passed unanimously.

Vote-Fuel Oil Bid

Commissioner Pallotta made a motion that the County awards bids for the purchase of #2 Fuel Oil for the County of Plymouth and various political subdivisions thereof for the period from December 1, 2017 to November 30, 2018 to the following:

Williams Energy
39 Adams Street
Braintree, MA 02185

Peterson Oil Service
75 Crescent Street
Worcester, MA 01605

Commissioner Hanley seconded.
Vote: The motion passed unanimously

Administrator's Report
-Maintenance Update

Administrator Basler briefed the Commissioners on the status of the roof work at the Hingham District Courthouse as well as work done on the entry way, ADA upgrades to the water fountains and bathrooms.

-Dredge Update

Chairman Wright and Administrator Basler attended a meeting with Jay Ash, Secretary of Housing and Economic Development regarding the County Dredge. Next Steps will include meeting with Harbor Masters and Environmental Officers from the coastal areas will a focus on fresh and saltwater needs.

-Vehicle Bid Membership Fee Letter

Executive Assistant Nancy O'Rourke obtained signatures from the board to mail fee requests for calendar year 2018 to the current vehicle bid membership.

-FY 2017 Court Cost Rent Report

Administrator Basler, Treasurer O'Brien and Administrative Assistant Tammy Correa are currently completing the report to be submitted to the Trial Court.

-Public Relations Messaging

Administrator Basler is currently working on various draft press releases

-County Administrator's Meeting

Administrator Basler briefed the Commissioners on a meeting held this past week with the County Administrators of Norfolk, Bristol, Dukes and Barnstable Counties.

-RFQ-House Doctor

Administrator Basler reported to the Board the RFQ for a House Doctor is in process to be submitted by December 17, 2017 and assignment should be completed by the middle of February 2018.

-Plymouth County Advisory Board Meeting

The Advisory Board Meeting will be held next Thursday, December 7, 2017 at 7:00 p.m. at 44 Obery St., Plymouth, MA

Maintenance Update

Superintendent of Buildings Doug Wedge briefed the Commissioners on his plans for scheduling and prioritizing all large projects over the next few months.

Executive Session

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose to discuss strategy with respect to litigation for County of Plymouth v. Town of Plymouth re: Town Dump and South Street Transfer Station, Union negotiations, and to consider the purchase, exchange, lease or value of real property. The chair so deems that moving to executive session is in the best interest of the County as discussion in an open session may be detrimental to the County's

bargaining or litigating position the Board held a roll call vote to enter Executive Session and to not return to open public session. Chairman Wright called the roll: Commissioner Hanley-Yes. Commissioner Pallotta-Yes, Chairman Wright-Yes.

Next Meeting: Thursday, December 7, 2017 at 6:00 p.m.

At 10:30 a.m. the meeting adjourned.

Respectfully submitted,
Nancy O'Rourke
Executive Assistant